

Form IV
(See sub-rule (3) of rule 8 of NCTE Rules, 1997)

QUESTIONNAIRE FOR INSPECTION

Inspection of Recognised Institutions

(Under Section 13 of the National Council for Teacher Education Act, 1993)

**Digitalized Format for Self Appraisal Report
Year of Appraisal 2024-25**

Profile of the Teacher Education Institution

1. **Name of the institution** : Mahala Teacher's Training Institute
2. **Address for communication** : Khatushyamji Road, Reengus, Sikar 332404 (Raj.)
3. **Phone No. (with STD Code)** : 01575-225173
4. **Fax No.** : 01575-225173
5. **E-mail** : ssreengus@gmail.com
6. **Date of establishment of the institution:** 10-07-2007
7. **Course(s) offered** :

1	2	3		4	5
Name of the course in full	Stage/level	Duration	Recognition Order No.	Year of starting the course	Intake approved
B.Ed.	UG	2 Year	21292-98 50440 98613	10.07.2007/ 14.05.2008 10.05.2015	4 Intake (200 Seats)
M.Ed.	PG	2 Year	49725 103184	14.05.2008 23.05.2015	1 Intake (50 Seats)
B.Ed.M.Ed. (3 Year Int. Program)	PG	2 Year	175098	02.05.2017	1 Intake (50 Seats)
B.A.B.Ed.-B.Sc.B.Ed. (4 Year Int. Program)	UG	4 Year	157113	01.09.2016	2 Intake (100 Seats)
Shiksha Shastri (B.Ed.)	UG	2 Year	97794 99344 (Revised)	20.08.2008 21.04.2015	2 Intake (100 Seats)
Shastri Shiksha Shastri (4 Year Int. Program)	UG	2 Year	186807	05.01.2018	2 Intake (100 Seats)
D.El.Ed.	12 Th	2 Year	30289-95 157844-50 (Revised)	12.10.2007/ 12.10.2016	3 Intake (150 Seats)

8. **Name of the University/Examining Body to which the institution is affiliated:**
Pandit Deendayal Upadhyaya Shekhawati University, Sikar and Jagadguru Ramanandacharya Rajasthan Sanskrit University, Jaipur
9. **Number and date of the order of the Regional Committee granting recognition/Permission (course wise)** : Point No. 7

9. **Mode of selection of candidates** :

	Yes	No
(a) Centralized test at the state level	<input type="checkbox"/> YES	<input type="checkbox"/>
(b) Test conducted by the university	<input type="checkbox"/>	<input type="checkbox"/> NO
(c) Test conducted by the institution	<input type="checkbox"/>	<input type="checkbox"/> NO
(d) Test conducted by an independent agency	<input type="checkbox"/>	<input type="checkbox"/> NO
(e) Based on marks obtained in the qualifying examination	<input type="checkbox"/>	<input type="checkbox"/> NO
(f) By the management	<input type="checkbox"/>	<input type="checkbox"/> NO

10. **Criteria for admission** :

	Yes	No
(a) As per NCTE norms	<input type="checkbox"/> YES	<input type="checkbox"/>
(b) Norms superior to NCTE	<input type="checkbox"/>	<input type="checkbox"/> NO
(c) In relaxation of NCTE norms with respect to minimum percentage of marks	<input type="checkbox"/>	<input type="checkbox"/> NO
(d) In relaxation of NCTE norms with respect to qualifying course	<input type="checkbox"/>	<input type="checkbox"/> NO
(e) In relaxation of special eligibility provisions of NCTE norms such as participation in national/regional/state/university level events	<input type="checkbox"/>	<input type="checkbox"/> NO
(f) In relaxation of professional experience	<input type="checkbox"/>	<input type="checkbox"/> NO
(g) In relaxation of professional experience and performance in qualifying course	<input type="checkbox"/>	<input type="checkbox"/> NO

11. **Academic calendar of the outgoing academic session- Counselling Shedule**

	D	D	M	M	Y	Y
(a) Start of admission	1	0	0	8	2	4
(b) Closure of admission	1	5	1	1	2	4
(c) Start of teaching	1	5	1	1	2	4
(d) Last teaching day	2	0	0	9	2	5
(e) Number of teaching days	2	2	0			

(f) Number of days of vacation/break during the academic session

1	0	0
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12. Practice Teaching at School

(a) Total number of practicing teaching days

1	2	0
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(b) Minimum number of practice teaching lessons given by each student

1	2	0
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13. Pre-practice teaching at the institution

(a) Number of pre-practice teaching days (simulated/micro-teaching/any other)

5	0
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(b) Minimum number of pre-practice teaching lessons given by each student

2	0
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(c) Total number of demonstration lessons held

3	0
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14. Examinations

(a) Number of sessional tests held for each paper

3

(b) Number of assignments for each paper

2	0
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(c) Date of commencement of annual examination

D	D	M	M	Y	Y
0	5	1	2	2	4

(d) Date of declaration of result

D	D	M	M	Y	Y
0	1	0	1	2	5

(e) Date of submission of dissertation (Post-Graduate course)

D	D	M	M	Y	Y
1	5	1	2	2	4

15. Scheme of examination

(a) External examination only

Yes	No
	NO

(b) Internal and external examinations

YES	
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(c) Internal examination only

	NO
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16. Student support and progression

(a) Number of students who appeared in the final examination

6	8	3
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(b) Number of students who passed in the examination

6	8	1
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(c) Number of students who failed in the examination

0	0	2
---	---	---

- (d) Number of students who joined higher studies

1	5	3
---	---	---
- (e) Number of students who took up teaching employment

0	6	6
---	---	---
- (f) Number of students who secured employment through the institution

1	5	2
---	---	---

17. Teaching Resources

- | | Yes | No | | |
|--|--|-----|--|---|
| (a) Principal/Head of the Department is in position | <table border="1" style="display: inline-table;"><tr><td>YES</td></tr></table> | YES | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | |
| YES | | | | |
| | | | | |
| (b) Number of teachers employed on full-time basis | <table border="1" style="display: inline-table;"><tr><td>8</td></tr></table> | 8 | <table border="1" style="display: inline-table;"><tr><td>5</td></tr></table> | 5 |
| 8 | | | | |
| 5 | | | | |
| (c) Number of teachers employed on part-time basis | <table border="1" style="display: inline-table;"><tr><td>1</td></tr></table> | 1 | <table border="1" style="display: inline-table;"><tr><td>5</td></tr></table> | 5 |
| 1 | | | | |
| 5 | | | | |
| (d) Number of Guest lecturers engaged | <table border="1" style="display: inline-table;"><tr><td>2</td></tr></table> | 2 | <table border="1" style="display: inline-table;"><tr><td>0</td></tr></table> | 0 |
| 2 | | | | |
| 0 | | | | |
| (e) Number of teachers on regular scale of pay | <table border="1" style="display: inline-table;"><tr><td>8</td></tr></table> | 8 | <table border="1" style="display: inline-table;"><tr><td>5</td></tr></table> | 5 |
| 8 | | | | |
| 5 | | | | |
| (f) Number of teachers on consolidated remuneration | <table border="1" style="display: inline-table;"><tr><td>6</td></tr></table> | 6 | <table border="1" style="display: inline-table;"><tr><td>5</td></tr></table> | 5 |
| 6 | | | | |
| 5 | | | | |
| (g) Number of teachers with qualifications as per NCTE norms | <table border="1" style="display: inline-table;"><tr><td>8</td></tr></table> | 8 | <table border="1" style="display: inline-table;"><tr><td>5</td></tr></table> | 5 |
| 8 | | | | |
| 5 | | | | |
| (h) Number of teachers yet to qualify NET/SLET | <table border="1" style="display: inline-table;"><tr><td>3</td></tr></table> | 3 | <table border="1" style="display: inline-table;"><tr><td>5</td></tr></table> | 5 |
| 3 | | | | |
| 5 | | | | |
| (i) Number of teachers yet to obtain post-graduate degree in education | <table border="1" style="display: inline-table;"><tr><td>0</td></tr></table> | 0 | <table border="1" style="display: inline-table;"><tr><td>0</td></tr></table> | 0 |
| 0 | | | | |
| 0 | | | | |
| (j) Number of teachers without school experience | <table border="1" style="display: inline-table;"><tr><td>0</td></tr></table> | 0 | <table border="1" style="display: inline-table;"><tr><td>0</td></tr></table> | 0 |
| 0 | | | | |
| 0 | | | | |

18. Professional Development of Teachers

- (a) Number of teachers who attended in-service courses during the preceding year

1	8
---	---
- (b) Number of teachers enrolled in part-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)

0	0
---	---
- (c) Number of teachers enrolled in full-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)

0	0
---	---
- (d) Number of teachers enrolled in Ph.D. programme

0	2
---	---

(e) Number of teachers who participated in seminars/conferences/workshops

3	8
---	---

(f) Number of papers published by the teachers

1	2	8
---	---	---

(g) Number of teachers who received professional recognition/ awards

0	0
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19. Land and Building

- | | Yes | No | | |
|--|--|-----|---|----|
| (a) Institution functions from its own building | <table border="1" style="display: inline-table;"><tr><td>Yes</td></tr></table> | Yes | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | |
| Yes | | | | |
| | | | | |
| (b) Institution functions from a rented building | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td>No</td></tr></table> | No |
| | | | | |
| No | | | | |
| (c) Institution building is under construction | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td>No</td></tr></table> | No |
| | | | | |
| No | | | | |
| (d) Institution building is shared for running another course(s) | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td>No</td></tr></table> | No |
| | | | | |
| No | | | | |
| (e) Title of the land is on free-hold ownership basis | <table border="1" style="display: inline-table;"><tr><td>Yes</td></tr></table> | Yes | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | |
| Yes | | | | |
| | | | | |
| (f) Title of the land is on long-lease as per law | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td>No</td></tr></table> | No |
| | | | | |
| No | | | | |

20. Educational Technology

- | | | | | | | | |
|--|--|---|----|--|-----|---|--|
| (a) Number of computers with supporting accessories | <table border="1" style="display: inline-table;"><tr><td>4</td><td>5</td></tr></table> | 4 | 5 | | | | |
| 4 | 5 | | | | | | |
| (b) Access to Internet | <table border="0"><tr><td style="text-align: center;">Yes</td><td style="text-align: center;">No</td></tr><tr><td style="text-align: center;"><table border="1" style="display: inline-table;"><tr><td>Yes</td></tr></table></td><td style="text-align: center;"><table border="1" style="display: inline-table;"><tr><td></td></tr></table></td></tr></table> | Yes | No | <table border="1" style="display: inline-table;"><tr><td>Yes</td></tr></table> | Yes | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | |
| Yes | No | | | | | | |
| <table border="1" style="display: inline-table;"><tr><td>Yes</td></tr></table> | Yes | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | | | | | |
| Yes | | | | | | | |
| | | | | | | | |
| (c) Number of hands - on experience hours provided to each student per week | <table border="1" style="display: inline-table;"><tr><td>0</td><td>3</td></tr></table> | 0 | 3 | | | | |
| 0 | 3 | | | | | | |
| (d) Number of education related CD-ROMs available | <table border="1" style="display: inline-table;"><tr><td>5</td><td>2</td><td>0</td></tr></table> | 5 | 2 | 0 | | | |
| 5 | 2 | 0 | | | | | |
| (e) Number of education related video-cassettes available | <table border="1" style="display: inline-table;"><tr><td>2</td><td>1</td><td>5</td></tr></table> | 2 | 1 | 5 | | | |
| 2 | 1 | 5 | | | | | |
| (f) Number of education related audio-cassettes available | <table border="1" style="display: inline-table;"><tr><td>1</td><td>2</td><td>5</td></tr></table> | 1 | 2 | 5 | | | |
| 1 | 2 | 5 | | | | | |
| (g) Website of the institution | <table border="0"><tr><td style="text-align: center;">Yes</td><td style="text-align: center;">No</td></tr><tr><td style="text-align: center;"><table border="1" style="display: inline-table;"><tr><td>Yes</td></tr></table></td><td style="text-align: center;"><table border="1" style="display: inline-table;"><tr><td></td></tr></table></td></tr></table> | Yes | No | <table border="1" style="display: inline-table;"><tr><td>Yes</td></tr></table> | Yes | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | |
| Yes | No | | | | | | |
| <table border="1" style="display: inline-table;"><tr><td>Yes</td></tr></table> | Yes | <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | | | | | |
| Yes | | | | | | | |
| | | | | | | | |
| (h) Availability of LCD projector | <table border="1" style="display: inline-table;"><tr><td>Yes</td></tr></table> | Yes | | | | | |
| Yes | | | | | | | |

- | | |
|---|------------------------------|
| (i) Availability of OHP | Yes <input type="checkbox"/> |
| (j) Availability of TV | Yes <input type="checkbox"/> |
| (k) Availability of VCR | Yes <input type="checkbox"/> |
| (l) Availability of public-address system | Yes <input type="checkbox"/> |

21. Library resources

- | | |
|---|--|
| (a) Number of books in the library | <input type="text" value="0"/> <input type="text" value="8"/> <input type="text" value="3"/> <input type="text" value="5"/> <input type="text" value="8"/> |
| (b) Number of books added to the library during the preceding year | <input type="text" value="0"/> <input type="text" value="2"/> <input type="text" value="5"/> <input type="text" value="0"/> |
| (c) Total Number of educational journals/periodicals being subscribed | <input type="text" value="3"/> <input type="text" value="5"/> <input type="text" value="6"/> |
| (d) Number of encyclopedia available in the library | <input type="text" value="1"/> <input type="text" value="5"/> |
| (e) Number of books available in the reference section of the library | <input type="text" value="3"/> <input type="text" value="5"/> <input type="text" value="8"/> <input type="text" value="5"/> |
| (f) Total seating capacity in the library | <input type="text" value="2"/> <input type="text" value="0"/> <input type="text" value="0"/> |

22. Sports and Physical Education Resources

- | | |
|---|------------------------------|
| Institution has | Yes No |
| (a) Playground (football/hockey etc.) | Yes <input type="checkbox"/> |
| (b) Playground (football/hockey etc.) of another institution on sharing basis | <input type="checkbox"/> No |
| (c) Gymnasium/Multipurpose Hall | Yes <input type="checkbox"/> |
| (d) Facilities for gymnasium | Yes <input type="checkbox"/> |
| (e) Facilities for athletics | Yes <input type="checkbox"/> |
| (f) Facilities for Health Education | Yes <input type="checkbox"/> |
| (g) Facilities for Anatomy Lab | Yes <input type="checkbox"/> |

(h) Facilities for Physiology Lab

Yes	
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Organisation and Management

Yes No

23. Institution is

(a) Government owned

	No
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(a) Aided

Yes	
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(b) Unaided

	No
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(c) University Department

	No
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24. (a) Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is

3	5	0	0	0
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(b) Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service is

2	5	0	0	0
---	---	---	---	---

(c) Minimum consolidated remuneration paid to teachers is

3	0	0	0
---	---	---	---

(d) Per lecture honorarium paid to guest lecturers is

5	0	0	0
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25. (a) Salaries are paid in cash

Yes No

(b) Salaries are paid through account payee cheque

	No
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Yes	
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26. (a) Salaries are disbursed each month

Yes	
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(b) Teachers are paid salary for the vacation period

Yes	
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Expenditure and Receipts

27. (a) Salaries paid to teaching staff during the preceding financial year

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(b) Salaries paid to non-teaching staff during the preceding financial year

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(c)	Amount spent on utilities during the preceding financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
(d)	Amount spent on purchase of books and journals for the library during the preceding financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
(e)	Amount spent on purchase of equipment during the preceding financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
(f)	Amount spent on purchase of furniture during the preceding financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
(g)	Amount spent on capital expenditure during the preceding financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
(h)	Amount spent on contingencies during the preceding financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
28.	(a) Amount carried forward from the previous financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
	(b) Receipts from fees (tuition and all other fees) during the preceding financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
	(c) Receipts from donation during the preceding financial year	<table border="1"><tr><td>0</td><td>0</td><td></td><td></td><td></td><td></td><td></td></tr></table>	0	0					
0	0								
	(d) Receipts from consultancies and extension programmes during the preceding financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
	(e) Amount of grants received from the governments during the preceding financial year	<table border="1"><tr><td>0</td><td>0</td><td></td><td></td><td></td><td></td><td></td></tr></table>	0	0					
0	0								
	(f) Income from investments during the preceding financial year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							
29.	Excess of expenditure over income	<table border="0"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td><table border="1"><tr><td></td></tr></table></td> <td><table border="1"><tr><td></td></tr></table></td> </tr> </table>	Yes	No	<table border="1"><tr><td></td></tr></table>		<table border="1"><tr><td></td></tr></table>		
Yes	No								
<table border="1"><tr><td></td></tr></table>		<table border="1"><tr><td></td></tr></table>							
	Amount of excess expenditure over income.	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>							

30. The institutional accounts of the preceding financial year have been audited

Yes	
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Endowment fund and Reserve Fund

31. (a) Amount of Endowment fund

0	7	0	0	0	0	0
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- (b) Amount of Reserve fund

5	0	0	0	0	0
---	---	---	---	---	---

- (c) Endowment fund is maintained jointly with NCTE

Yes No

Yes	
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32. **Resume of the institution**

Brief appraisal of the overall performance of the institution during the preceding academic session and plans for future development may be given.

(Signature of the Head of the Institution/Principal)

Principal
MAHALA TEACHER'S TRAINING INSTITUTE
(A Unit of Shri Shyam Shikshan Sansthan)
Khatushyamji Road, Reengus 332404

(Signature of the Manager/Secretary of the Society/Trust)

Secretary
Shri Shyam Shikshan Sansthan
Reg. No. 890/JPR/2002-03